## Logo colourSt Barnabas North London

**Role application form**

**1. PERSONAL DETAILS**

|  |  |
| --- | --- |
| **Post applied for:** | **Operations Assistant** |
| **Where did you hear about the post?** |  |
|  |
| **Surname:** |  |
| **First Name(s):** |  |
| **Postal Address:** |  |
|  |  |
|  |  | **Postcode:**  |
| **Telephone Number** | **Mobile:** |  |
|  | **Daytime:** |   |
|  | **Other:** |  |
| **Email Address:** |  |
|  |
| **NI Number:** |  |
| **Nationality:** |  |
| **Immigration Status:**Do you have the legal right to work in the UK?  | Yes ☐ | No ☐ |
| If no, please write in any conditions (e.g. end date, Visa type, etc.):  |
|   |
| Do you have any Criminal Convictions not “spent” under the Rehabilitation of Offenders Act 1974?  | Yes ☐ | No ☐ |
| If yes, please supply further details:  |  |
|   |
| **Current Job and notice period:** |  |

**2. REFERENCES**

Please give the name, email address and phone number of two referees as described.

|  |
| --- |
| **Church Leader** |
| **Surname:** |  |
| **First Name:** |  |
| **Postal Address:** |   |
|  |  |
|  |  | **Postcode:**  |
| **Telephone number** | **Mobile:** |  |
|  | **Daytime:** |   |
|  | **Other:** |  |
| **Email Address:** |  |
| Please indicate here if you would prefer us ***not*** to contact them prior to interview | ☐ |
|  |
| **Employer** (Preferably your current employer) |
| **Surname:** |  |
| **First Name:** |  |
| **Postal Address:** |  |
|  |  |
|  |  | **Postcode:**  |
| **Telephone number** | **Mobile:** |  |
|  | **Daytime:** |  |
|  | **Other:** |  |
| **Email Address:** |  |
| Please indicate here if you would prefer us ***not*** to contact them prior to interview | ☐ |

# 3. WORK HISTORY

Please list and describe your work experience to date, beginning with the most recent. Please account for any gaps in employment. Please add further rows as necessary.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PLACE** (Name and Address of Employer)  | **DATES** (From-To, Month/Year) | **POSITION** | **MAIN DUTIES/ROLES** | **SALARY** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**4. GENERAL EDUCATION**

|  |  |  |
| --- | --- | --- |
| SCHOOL/COLLEGE/UNIVERSITY | DATES | QUALIFICATIONS |
|  |  |  |
|  |  |  |

# 5. RELEVANT TRAINING COURSES

|  |  |  |
| --- | --- | --- |
| NAME OF COURSE AND ORGANISER | DATE/DURATION | MAIN PURPOSE/BENEFIT |
|  |  |  |
|  |  |  |

**6. PLEASE WRITE A BRIEF PERSONAL TESTIMONY**

Please include your most significant, formative life experiences - both positive and negative - as well as when and how you began following Jesus.

**7. CHURCH AND CHRISTIAN BACKGROUND**

Please describe the type of church environment in which you feel most at home.

**8. HOBBIES AND INTERESTS**

What are your hobbies and interests?

**9. PERSONAL EVALUATION**

1. What makes you want to apply for this post?
2. What are your particular personal strengths?
3. What are your particular personal weaknesses?
4. What do you consider to be your greatest achievement and why?

1. What do you consider to have been your greatest challenge and why?
2. Why do you want to leave your present role?
3. Which particular skills and experience do you possess which best qualify you for this role? Please give some examples focusing on the requirements in the person specification.