

ST BARNABAS NORTH LONDON JOB APPLICATION FORM



1. PERSONAL DETAILS

Post applied for:	Operations Coordinator/PA		
Where did you hear about the job?			
Surname:			
First Name(s):			
Postal Address:			
Postcode:			
Telephone Number	Mobile:		
	Other:		
Email Address:			
NI Number:			
Immigration Status: Do you have the legal right to work in the UK?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Please provide any conditions or details which may affect your right to work in the UK (e.g. end date, Visa type, etc.):			
Do you have any Criminal Convictions not "spent" under the Rehabilitation of Offenders Act 1974?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If yes, please give details:			
Current Job Title and notice period:			

2. REFERENCES

Please give the name, email address and phone number of two referees as described.

(1) Church Leader	
Surname:	
First Name:	
Postal Address:	
Postcode:	
Mobile number:	
Email Address:	
Please indicate if you would prefer us not to contact them prior to interview <input type="checkbox"/>	
(2) Employer (current or previous if employed by church)	
Surname:	
First Name:	
Postal Address:	
Postcode:	
Mobile number:	
Email Address:	
Please indicate if you would prefer us not to contact them prior to interview <input type="checkbox"/>	

3. WORK HISTORY

Please list and describe your work experience to date, beginning with the most recent. Please account for any gaps in employment. Please add further rows as necessary throughout.

PLACE (Employer Name and Address)	DATES (From-To, Month/Year)	POSITION	MAIN DUTIES/ROLES	SALARY

4. GENERAL EDUCATION

SCHOOL/COLLEGE/ UNIVERSITY	DATES	QUALIFICATIONS

5. RELEVANT TRAINING COURSES

NAME OF COURSE AND ORGANISER	DATE/DURATION	MAIN PURPOSE/BENEFIT

6. PLEASE TELL US YOUR (BRIEF) PERSONAL STORY

Please include your most significant, formative life experiences - both positive and negative – as well as when and how you began following Jesus.

7. CHURCH AND CHRISTIAN BACKGROUND

Describe the type of church environment in which you feel most at home.

8. SKILLS AND EXPERIENCE

Which particular skills and experience do you possess which best qualify you for this role? Please give examples focusing on the requirements in the person specification.

9. PERSONAL EVALUATION

- a) What do you consider to be your greatest strengths?

- b) How do you think a critic would describe you?

10. OTHER INFORMATION

- a) What makes you want to apply for this post?

- b) Why do you want to leave your present role?

- c) How do you relax i.e. what are your hobbies and interests?